



architects + engineers

4810 Belmar Boulevard, Ste 201  
Wall Township, NJ 07753 | tel 732.414.2661

ARCHITECTURE NJ #21AC00040200  
ENGINEERING NJ #24GA2802550

February 4, 2022

Denise Schmied  
Southampton Township  
Zoning Officer, Technical Assistant to the Construction Official &  
Secretary of the Zoning Board of Adjustment  
5 Retreat Road  
Southampton, NJ, 08088

**Re: Middlesex Water Company  
Well House Expansion  
Block 2702.11, Lot 9  
H2M Project No.: MWCO 2002**

Dear Ms. Schmied,

Pursuant to Item 6 of the Southampton Planning Board Application, below is an explanation of the exact nature of the application and the changes to be made to the site, and why any variances or waivers should be granted.

The site, located at 2 Malvern Court, currently houses a small well house and chlorine treatment room. In this project, the well house is to be expanded to include a larger, separate chlorine treatment room and bathroom. This expansion will enlarge the building by 79 square feet. Additional site improvements will also be completed at the site, including the installation of chlorine contact piping below grade, the pavement of a new asphalt driveway, and general landscaping improvements.

For additional information regarding the nature of these site improvements, please reference the project drawings included with this application.

If you have any further questions regarding the above letter, please contact the undersigned at (732) 414-2661 extension 2109 or by email at [cwitte@h2m.com](mailto:cwitte@h2m.com).

Very truly yours,

**H2M Architects & Engineers, Inc.**

Charles H. Witte, P.E.  
Senior Project Engineer

Enclosure

TOWNSHIP OF SOUTHAMPTON  
5 Retreat Road  
Southampton, New Jersey 08088  
609-859-1394  
FAX 609-388-5532  
[Planning-zoning@southamptonnj.org](mailto:Planning-zoning@southamptonnj.org)

The application, with supporting documentation, must be filed with the Office of the Planning and Zoning Board Administrator. Determination of completeness will be made within forty-five (45) days. Any additional information provided will be subject to a forty-five (45) days determination of completeness. After a meeting is scheduled, any documents submitted must be delivered to the Board and professionals no later than fifteen (15) days prior to the meeting scheduled.

**PLANNING BOARD & ZONING BOARD APPLICATION FORM**

Date Filed: \_\_\_\_\_ Application No. \_\_\_\_\_  
Planning Board: \_\_\_\_\_  
Zoning Board of Adjustment: \_\_\_\_\_  
Application Fees: \_\_\_\_\_  
Scheduled for: Review for Completeness: \_\_\_\_\_ Hearing: \_\_\_\_\_

**1. SUBJECT PROPERTY:**

Property Location Address: 2 Malvern Court, Southampton, NJ

Tax Map: Page \_\_\_\_\_ Block 2702.11 Lot(s) 9

Page \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_

Dimensions: Frontage \_\_\_\_\_ Depth \_\_\_\_\_ Total Area \_\_\_\_\_

Zoning District \_\_\_\_\_

**2. APPLICANT/OWNER/DEVELOPER:**

Name: Middlesex Water Company

Address: 485C Route 1 South, Ste. 400, Iselin, NJ 08830

Telephone No: 732-579-6771 Fax No.: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant is a: Corporation  Partnership \_\_\_\_\_ Individual \_\_\_\_\_

Corp., Partnerships & LLC's, please provide a W-9 form.

**3. DISCLOSURE STATEMENT:**

Pursuant to N.J.S. 40:55D-48.1, the names and addresses of all persons owning 10% of the stock in a corporate applicant or 10% interest in any partnership applicant must be disclosed. In accordance with N.J.S. 40:55D-48.2 that disclosure requirements applies to any corporation or partnership which owns more than 10% interest in the applicant followed up the chain of ownership until the names and addresses of the non-corporate stockholders and partners exceeding the 10% ownership criterion have been disclosed.

**(Attach pages as necessary to fully comply.)**

Name	<u>Middlesex Water Co.</u>	Address	<u>485C Route 1 S. Ste.</u>	Interest	<u>Owner</u>
Name	_____	Address	<u>400, Iselin, NJ</u>	Interest	_____
Name	_____	Address	_____	Interest	_____
Name	_____	Address	_____	Interest	_____

**4. If Owner is other than the applicant, provide the following information on the Owner(s):**

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Fax No.: \_\_\_\_\_

5. APPLICATION REPRESENTS A REQUEST FOR THE FOLLOWING: SUBDIVISION:

- Minor Subdivision Approval
- Subdivision Approval (Preliminary)
- Subdivision Approval (Final)

Number of lots to be created \_\_\_\_\_ Number of proposed dwelling units \_\_\_\_\_  
 (including remainder lot) (if applicable)

**SITE PLAN:**

- Minor Site Plan Approval
- Preliminary Site Plan Approval {Phases (if applicable) \_\_\_ }
- Final Site Plan Approval {Phases (if applicable) \_\_\_\_\_ }
- Amendment or Revision to an Approved Site Plan
- Area to be disturbed (square feet) \_\_\_\_\_
- Total number of proposed dwelling units \_\_\_\_\_
- Request for Waiver from Site Plan Review and Approval

**Reason for request:** \_\_\_\_\_

- Informal Review (Planning Board only)
- Appeal decision of an Administrative Officer (N.J.S. 40:55D-70a)
- Map or Ordinance Interpretation of Special Question (N.J.S. 40:55D-70b)
- Variance Relief (hardship) (N.J.S.40:55D-70c(1))
- Variance Relief (substantial benefit) (N.J.S.40:55D-70c(2))
- Variance Relief (use) (N.J.S. 40:55D-70d)
- Conditional Use Approval (N.J.S.40:55D-67)
- Direct issuance of a permit for a structure in bed of a mapped street, public drainage way, or flood control basin (N.J.S. 40:55D-34)
- Direct issuance of a permit for a lot lacking street frontage (N.J.S.40:55D-35)

6. **Attach in paragraph form, an explanation of the exact nature of the application and the changes to be made, including proposed use of the premises, and why any variances or waivers should be granted: (Attach separate sheet)**

7. **PROPERTY INFORMATION:**

Restrictions, covenants, easements, association by-laws, existing and proposed on the property:

Yes(attach copies) \_\_\_\_\_ No  Proposed \_\_\_\_\_

**Note: All deed restrictions, covenants, easements, association by-laws, existing and proposed must be submitted for review and must be written in easily understandable English in order to be approved.**

Present use of the premises: \_\_\_\_\_

8. APPLICANT'S ATTORNEY: Jay L. Kooper  
 Address: 485C Rt 1 South Suite 400 Iselin NJ 08830  
 Telephone No: 732-634-1500 Fax \_\_\_\_\_  
 email: JKooper@middlesexwater.com

9. APPLICANT'S ENGINEER: H2M Architects & Engineers  
 Address: 4810 Belmar Blvd., Ste. 201, Wall Township, NJ 07753  
 Telephone No.: 732-414-2661 Fax 732-414-2662  
 email: ahilla@h2m.com
10. APPLICANT'S PLANNING CONSULTANT: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_ Fax \_\_\_\_\_  
 email: \_\_\_\_\_
11. APPLICANT'S TRAFFIC ENGINEER: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_ Fax \_\_\_\_\_  
 email: \_\_\_\_\_
12. List any other Expert who will submit a report or who will testify for the Applicant: (Attach additional sheets as may be necessary)  
 Name: \_\_\_\_\_  
 Field of Expertise: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_ Fax \_\_\_\_\_  
 email: \_\_\_\_\_
13. Section(s) of Ordinance from which a variance is requested: \_\_\_\_\_
14. Waivers Requested of Development Standards and/or Submission Requirements:  
 (attach additional pages as needed)
15. **Attach a copy of the Notice to appear in the official newspaper of the municipality (The Central Record or The Burlington County Times) and to be mailed to the owners of all real property, as shown on the current tax duplicate, located within the State and within 200 feet in all directions of the property which is the subject of this application. The Notice must specify the sections of the Ordinance from which relief is sought, if applicable.**  
**The publication and the service on the affected owners must be accomplished at least ten (10) days prior to the date scheduled by the Administrative Officer of the hearing.**  
**An affidavit of service on all property owners and a proof of publication must be filed at least three (3) days prior to meeting before the application will be complete and the hearing can proceed.**
16. Is a public water line available? Yes
17. Is public sanitary sewer available? Yes
18. Does the application propose a well and septic system on site? No
19. Have any proposed new lots been reviewed with the Township Engineer to determine appropriate lot and block numbers? No
20. Are any off-tract improvements required or proposed? No
21. Is the subdivision to be filed by Deed or Plat? No

22. What form of security does the applicant propose to provide as performance and maintenance guarantees? Cash

23. Other approvals which may be required and date plans submitted:

	Yes	No	Dates Plans Submitted
Burlington County Board of Health	<u>          </u>	<u>X</u>	<u>          </u>
Burlington County Planning Board	<u>          </u>	<u>X</u>	<u>          </u>
Burlington County Soil Conservation District	<u>          </u>	<u>X</u>	<u>          </u>
NJ Dept. of Environmental Protection	<u>          </u>	<u>X</u>	<u>          </u>
Pinelands Commission	<u>          </u>	<u>X</u>	<u>          </u>
Stream Encroachment Permit	<u>          </u>	<u>X</u>	<u>          </u>
Wetlands Permit	<u>          </u>	<u>X</u>	<u>          </u>
Other	<u>          </u>	<u>X</u>	<u>          </u>
NJ Dept. of Transportation	<u>          </u>	<u>X</u>	<u>          </u>
Public Service Electric & Gas Company	<u>          </u>	<u>X</u>	<u>          </u>
County 9-1-1 Coordinator, Street Name Approval	<u>          </u>	<u>X</u>	<u>          </u>

24. Certification from the Tax Collector that all taxes due on the subject property have been paid.

25. List of Maps, Reports and other materials accompanying the application (attach additional pages as required for complete listing).

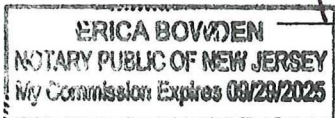
26. The applicant hereby requests that copies of the reports of the professional staff reviewing the application be provided to the following of the applicant's professionals: Specify which reports are requested for each of the applicant's professionals or whether all reports should be submitted to the professional listed.

Applicants Professional	Reports Requested
Attorney	<u>All</u>
Engineer	<u>All</u>

**CERTIFICATION**

27. I certify that the foregoing statements and the materials submitted are true. I further certify that I am the individual applicant or that I am an Officer of the Corporate applicant and that I am authorized to sign the application for the Corporation or that I am a general partner of the partnership applicant.  
(If the applicant is a corporation, this must be signed by an authorized corporate officer. If the applicant is a partnership, this must be signed by a general partner.)

Sworn to and subscribed before me this \_\_\_\_\_ day of Feb, 2022.



Erica Bowden  
Notary Public

[Signature]  
Signature of Applicant

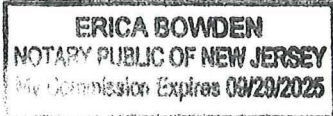
28. I certify that I am the Owner of the property which is the subject of this application, that I have authorized the applicant to make this application and that I agree to be bound by the application, the representations made and the decision in the same manner as if I were the applicant.  
(If the owner is a corporation, this must be signed by an authorized corporate officer. If the owner is a partnership, this must be signed by a general partner.)

Sworn to and subscribed before me this

1 day of FEBRUARY, 2022

Erica Bowden

Notary Public



[Signature]  
Signature of Owner

29. I understand that the sum of \$ 5,000.00 has been deposited in an escrow account. In accordance with the Ordinance of the Township of Southampton, I further understand that the escrow account is established to cover the cost of professional services including engineering, planning, legal and other expenses associated with the review of submitted materials and the publication of the decision by the Board. Sums not utilized in the review process shall be returned under the procedures in the ordinance. If additional sums are deemed necessary, I understand that I will be notified of the required additional amount and shall add that sum to the escrow account within fifteen (15) days. I understand that no further review of my application will be made until such time as my escrow account is current.

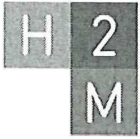
2/1/2022  
Date

[Signature]  
Signature of Owner

30. I agree to be responsible for all bills against this development's escrow account. In the event that this project is sold or my interest is transferred to another party, my obligation can only be relieved if all outstanding escrow bills are paid and the new principal obligates himself to the responsibility of all future bills in an agreement with the Township.

2/1/2022  
Date

[Signature]  
Signature Developer/Applicant



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Wall Township, NJ 07753 | tel 732.414.2661

ARCHITECTURE NJ #21AC00040200  
ENGINEERING NJ #24GA2802550

December 7, 2021

Denise Schmied  
Southampton Township  
Zoning Officer, Technical Assistant to the Construction Official &  
Secretary of the Zoning Board of Adjustment  
5 Retreat Road  
Southampton, NJ, 08088

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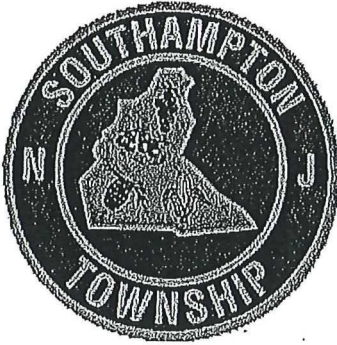
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Very truly yours,

**H2M Architects & Engineers, Inc.**

Charles H. Witte, P.E.  
Senior Project Engineer

Enclosure



# TOWNSHIP OF SOUTHAMPTON

5 RETREAT ROAD  
SOUTHAMPTON, NJ 08088

Melissa J. Chesla, Tax Collector  
Calista Shontz, Tax Clerk

Phone # 609-859-3232  
Fax # 609-859-3202

Date: December 16<sup>th</sup>, 2021

To Whom It May Concern:

This is to certify that taxes on Block 2702.11 Lot 9, assessed to  
Pinelands Water Company, have been paid through the  
4<sup>th</sup> quarter of 2021.

Next payment due by February 10<sup>th</sup>, 2022 in the amount of  
\$ 335.78.

Respectfully,

Melissa J. Chesla, C.T.C.  
Tax Collector



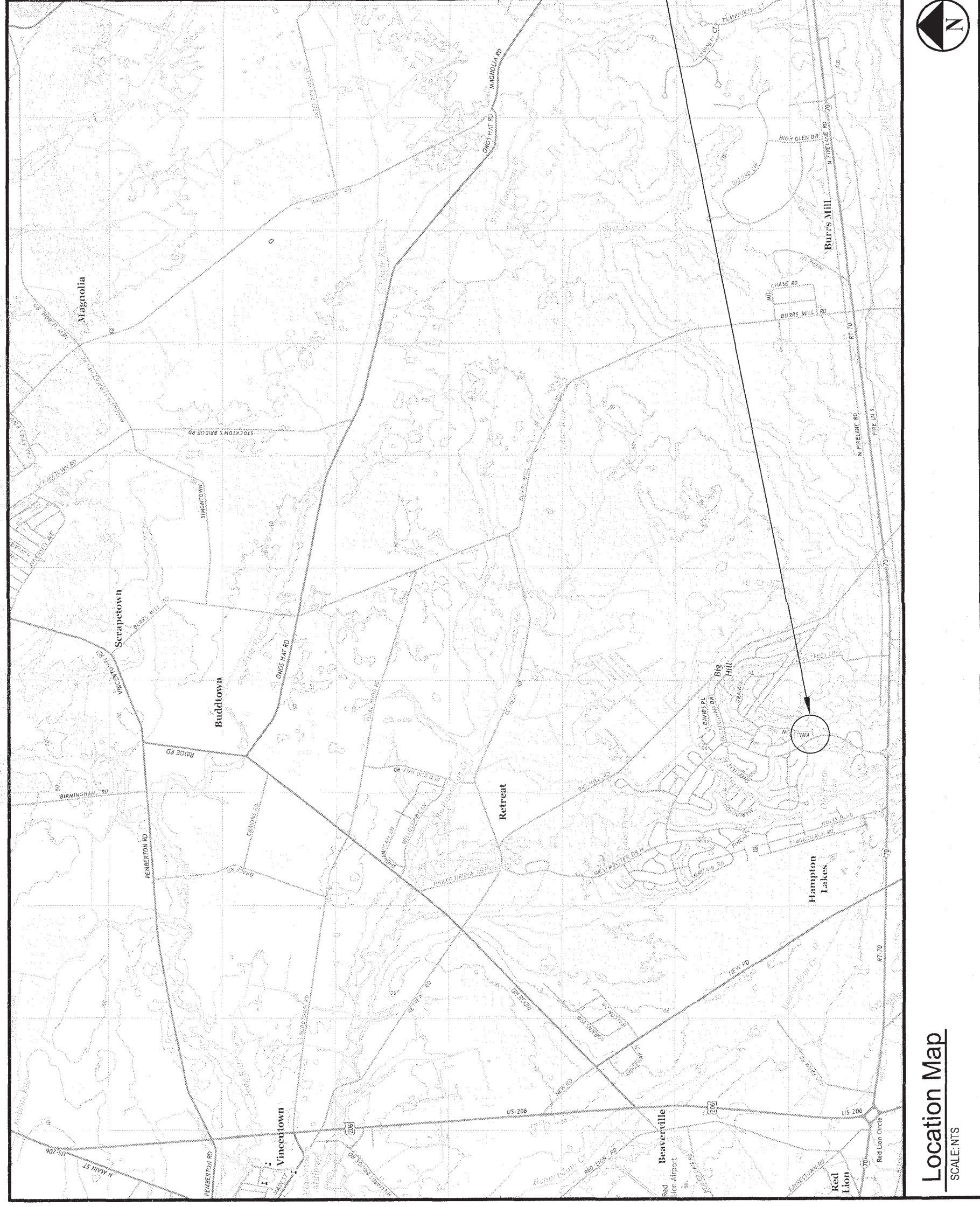
# Middlesex Water Company

## Pinelands Well House #2 Expansion

Southampton Township

MWCO2002

FEBRUARY 2022



DWG No.	SHEET TITLE
G000.00	TITLE SHEET, LOCATION MAP, DRAWING INDEX
G001.00	GENERAL NOTES
CD100.00	EXISTING CONDITIONS AND DEMOLITION PLAN
CS100.00	PROPOSED SITE PLAN
C500.00	SITE DETAILS
A001.00	GENERAL NOTES, ABBREVIATIONS AND LEGENDS
A200.00	BUILDING ELEVATIONS
A300.00	BUILDING SECTIONS AND DETAILS

<b>H 2 M</b> architects + engineers	<b>H2M Architects &amp; Engineers, Inc.</b> 4810 Belmar Boulevard, Suite 201 Wall Township, NJ 07753 Tel: 732.269.1100 www.h2m.com NJ Architecture Certificate of Authorization No. 24A204102900 NJ Engineering Certificate of Authorization No. 24CA2825000
DESIGNED BY: MVD PROJECT No: MWCO 2002	DATE: FEBRUARY 2022 SCALE: AS SHOWN
CHECKED BY: MVD DRAWN BY: MVD	REVIEWED BY: AS SHOWN
PATRICK K. COLE, P.E. 2/2/2022 NJ PROFESSIONAL ENGINEER LICENSE No. 625271	
<b>Middlesex Water Company</b> Pinelands Well House #2 Expansion Township of Southampton Burlington County New Jersey	
STATUS: REGULATORY REVIEW	
DRAWING No: <b>G 000.00</b>	





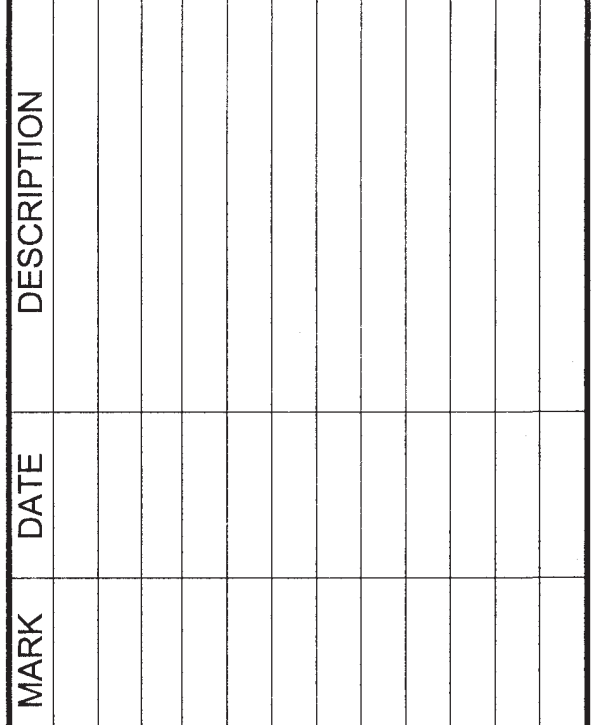








MARK	DATE	DESCRIPTION



DESIGNED BY: <b>ROBERT F. BEE, R.A.</b>	CHECKED BY:	DATE: <b>JUNE 2021</b>	SCALE: <b>AS SHOWN</b>
PROJECT No: <b>MWCO2002</b>	DATE:	SCALE:	AS SHOWN

**Middlesex Water Company**

Pinelands Well House #2 Expansion

Block 2702.11, Lot 9

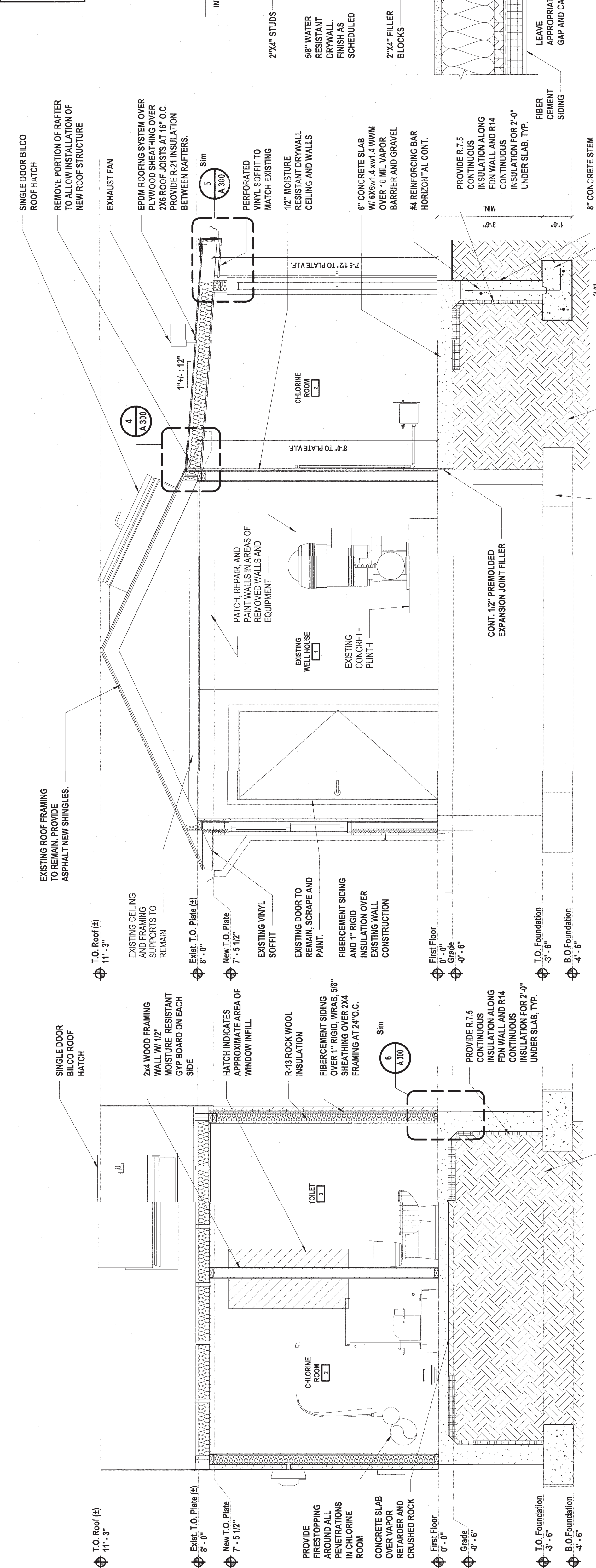
Township of Southampton  
Burlington County  
New Jersey

STATUS: **90% SUBMISSION**

SHEET TITLE: **BUILDING SECTIONS AND DETAILS**

DRAWING No. **A 300.00**

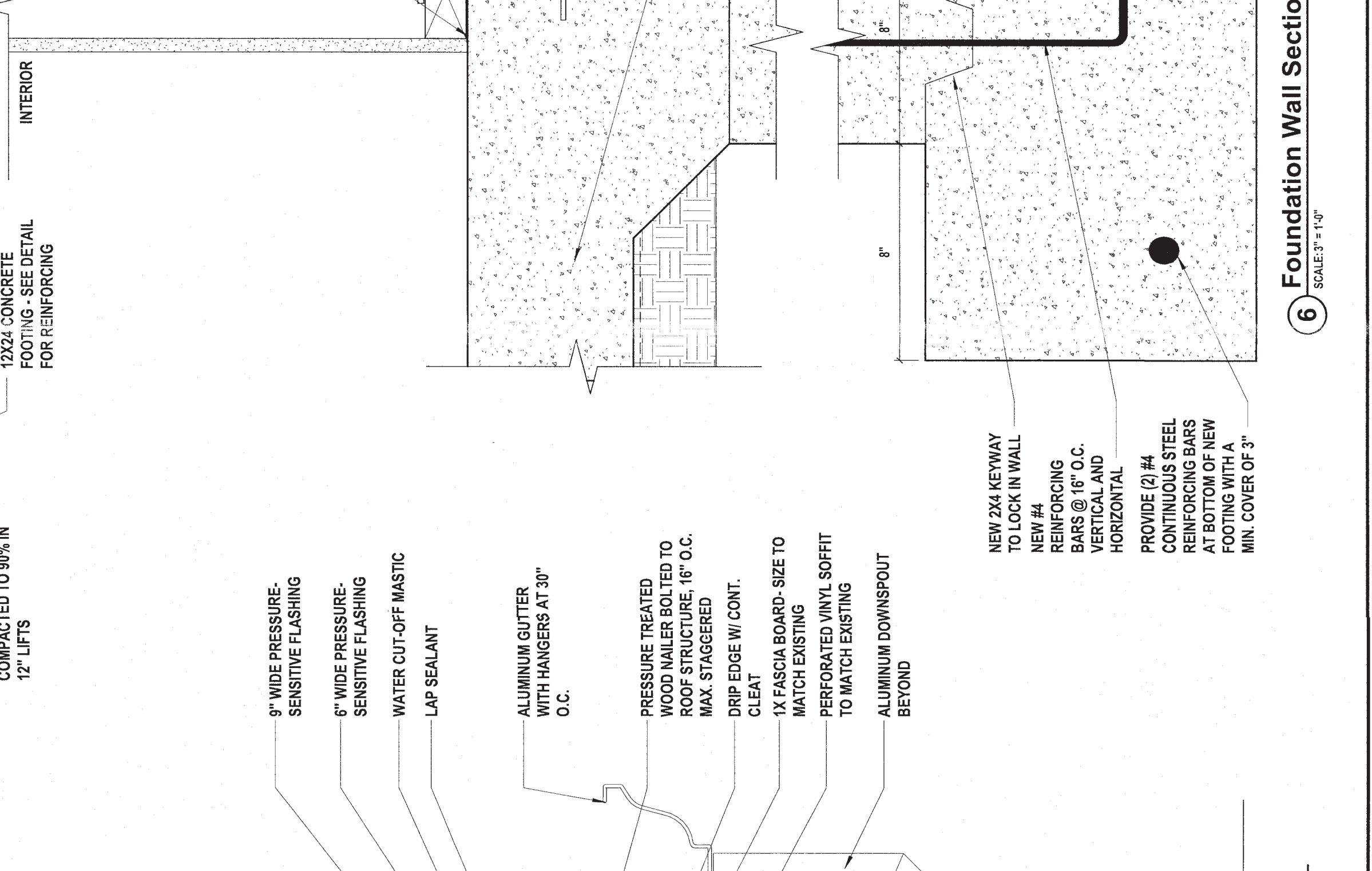
**BUILDING SECTION NOTES:**  
AIR SEAL - ALL JOINTS/PENETRATIONS AND OTHER SUCH OPENINGS MADE WITHIN THE BUILDING THERMAL ENVELOPE THAT ARE SOURCES OF AIR LEAKAGE SHALL BE FULLY SEALED IN ACCORDANCE WITH THE ASHRAE 90.1-2016 AND APPLICABLE SUPPLEMENTS.



**1** Cross Section - Building Addition  
SCALE: 1/2" = 1'-0"

**2** Longitudinal Section  
SCALE: 1/2" = 1'-0"

**3** Plan View - Ext. Corner Detail, Typ.  
SCALE: 3" = 1'-0"



**4** Roof Connection Detail  
SCALE: 3" = 1'-0"

**5** Roof Gutter Detail  
SCALE: 3" = 1'-0"

